

Museum Division Board of Trustees

January 8, 2018

Board Members Present: Dale Springer (President), Michael Blackwell, Brian Barthelme, Victor Govier, Chris Shea, Jeanette Pettit, Peter Neus, Regina Faden, Pete Butt

Members absent: Kelly Slater, Lynn Fitrell

Advisors and staff present: Arthur Shepherd, Karen Stone, April Havens

1. Call to Order at 8:31 a.m.
2. Pledge of Allegiance, Moment of Silence observed
3. Since we have five new members, everyone took a few minutes to introduce themselves and explain their interest in being on the board.
4. Roll Call: D. Sprinter verified presence of a quorum
5. Approval of minutes: no comments were made on the minutes, Brian Barthelme moved to approve, Victor Govier seconded, and the motion passed unanimously
6. Old Business:
  - Dale Springer extended a thanks to everyone for stepping up to serve, and expressed pleasure at people having so much experience with the county and its history, looking forward getting lots done this year.
  - Election of officers: Brian Barthelme moved that the slate designated last month be accepted, Victor seconded, and the slate passed unanimously.
  - Karen Stone gave an orientation to the Board, with help from Arthur Shepherd. Topics covered included the following: the organization of the Parks and Recreation Division; our position as an advisory board with a responsibility to provide guidance; the Division's Budget; the Division's Subunits, including what the Parks and Recreation Divisions do; the Land Preservation, Parks, and Recreation Plan, which is updated every five years and is necessary to get state funding; the different museum locations, including Piney Point Lighthouse and Museum (with April Havens giving a detailed update of activities there), St Clements Island and Charlotte Hall Schoolhouse, the U-1105 "Black Panther," and Drayden African American Schoolhouse; staffing of the museums; the relation between the museums, the Friends of the Museum, and the Museum Board of Trustees; the St Clements Hundred's oversight of the Blackstone Island Lighthouse; relationship to Maryland Department of Natural Resources; Museum alliances in the community, including UCAC, MD Historic Trust, Maryland Heritage Area, and 7th District Optimists; various current projects at the museums, including trails, new signage, UV film on windows at SCIM, accreditation process from American Alliance of Museums; upcoming special events.
  - Arther Shepherd talked about the Trustees role in advising in negotiating a lease for use of St Clements Island with various stakeholders, including Department of Natural Resources and St Clements Hundred.

- D. Springer updated the Trustees on the remodeling of St. Clements Island Museum and how the Trustees will be a part of this discussion in the future. Karen gave an update on the plans for this renovation, including the capital funding for it. This led to a more general discussion of the Museum Division in the County CIP.
- The American Alliance of Museum (AAM) re-accreditation process and application were reviewed. We are developing a Master Plan for Museum strategy as part of this process. We expect re-accreditation in June for 10 years, making us one of about 16 museums in MD with this prestigious accreditation (allowing us more visibility, greater ability to borrow historic items from other etc).

7. New Business

- Monthly Reports and Upcoming events reviewed by Karen Stone
- Department Update by Arthur Shepherd, largely covered by previous agenda items
- Friends Update: have hired a new administrative assistant. Planning for Jazz Festival Fundraiser has already begun.

2018 DATES	MEETING TIME	MEETING PLACE
March 12	8:30 am	Room 14 Potomac Building
March 25 *	2:00 pm	Maryland Day – SCIM
May 14	8:30 am	PPLM&HP
July 9	8:30 am	Room 14 Potomac Building
September 10	8:30 am	SCIM
November 12	8:30 am	Room 14 Potomac Building

(\* not an official meeting)

8. Winter/Spring Events—Board assistance/participation greatly appreciated:

- January 27—Appraisers Fair-hosted by the “Friends” at the SCIM grounds, 9 am to 5 pm
- February 6, Ribbon Cutting at Drayden African American Schoolhouse, 9 am
- March 11—Lower Potomac River Marathon—hosted by the Chesapeake Bay Runners Club at the PPLHM&HP grounds, beginning at 7 am
- March 24 - 26—Maryland Day(s). We will have an event at Drayden Schoolhouse on the 25th, with the “official” Maryland Day event on the 26th at SCIM
- April 15: “Black Diamond” Memorial Event

Next regular scheduled meeting: March 12, 2018, @ 8:30 am, Potomac Building, Room 14

Adjournment at 10:25. Motion to adjourn by Michael Blackwell, seconded by Jeanette Pettit.